

Office of the Chief General Manager,
CMTS SECTION
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भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

TR/CMTS/VAS/2011-12/5, dated at Chennai 600 002, the 05th December 2011

To

The General Manager,
BSNL, Madurai SSA/EB Cell, Chennai.

Sub: Raising of invoices for SMS PUSH Services to M/s Communique
Technology Solution Private Limited -reg.,
Ref: 1. CMTS, Trichy letter no. CMTS/CAO/VAS/SMS/PUSH/Communique
/11-12/2 dated 15-11-2011 and letter dated 15-11-2011.
2. Letter no. EBU/Bulk SMS/Cellnext/2010-11 dated 03-11-2011.

Kind reference is invited to the letter under reference, with regard to raising of invoices for SMS Push Services .

In this connection, it has been decided that since the SMSC Servicer is available in Madurai SSA, Madurai SSA has been nominated as Nodal SSA for billing the SMS Push Services.

The procedure to be adopted for the billing of SMS Push Services is detailed below:-

1. General Manager (EB), Chennai has to send the copy of MOU entered into with M/s Communique Technology Solution Private Limited, to General Manager, Madurai and other details connected with billing if any.
2. EB Cell, Chennai has to directly interact with the concerned officers in CMTS, Madurai to ensure the billing of such services is commenced.
3. Divisional Engineer, SMC, Madurai to furnish SMS Push COUNT every week to EB Unit (as is being followed at present) as well as at the end of the month and copy of the same may be endorsed to CAO (CMTS), of Madurai SSA.
4. EB Cell has to nominate an Officer in the EB Unit as the Nodal Officer to handle the issues relating to SMS Push Services. On receipt of the weekly SMS Push Count, the Nodal officer of EB Cell has to analyze and issue demand note to M/s Communique Technology Solution Private Limited for realization of the amount when the number of SMS is more and the amount payable by the party crosses the BG amount. The particulars of Demand Note issued and the payment received thereof from the party are to be intimated to CAO, CMTS, Madurai for adjustment of the same in the monthly invoice.
5. CAO, CMTS, Madurai has to raise the invoice for the month against M/s Communique Technology Solution Private Limited with reference to the number of SMS pushed at the approved rate plus applicable service tax.

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6. While raising an invoice amount received if any based on the Demand Note raised by the EB Cell during the month and intimated by EB Cell of Circle Office, has to be adjusted in the monthly bill.
7. As regards the Service Tax payable, the amount so raised during the month may be intimated by CAO, CMTS, Madurai to the CMTS, Trichy for making payment.
8. CAO (EB), TN Circle, Chennai has to monitor whether bills are being issued regularly, payments are received and to review the outstanding dues in close co-ordination with CAO, CMTS, Madurai.
9. The EB Cell, Chennai has to review the case once in three months and additional Bank guarantee obtained if the existing bank guarantee is found to be insufficient. All precautionary measures may be taken by the EB Cell, Chennai to ensure that at any point of time the amount payable by the party does not exceed the amount of Bank Guarantee.

The above procedure may be scrupulously adhered without fail.

This issues with the approval of Chief General Manager.

(NALINI. S. RAO)
General Manager (Finance)
TN Circle, Chennai-2.

Copy to:-

The Sr. General Manager (NOW-CM),
Trichy.